AMENDED CONSTITUTION of

RESEARCH SOCIETY FOR THE STUDY OF DIABETES IN INDIA

As adopted in Annual General Body Meeting held on 21st Nov 2026

(MEMORANDA OF SOCIETY AND RULES)



ABOUT RSSDI

1.1 The name of the society shall be **`Research Society for the Study of Diabetes in India'**. It shall be referred to as RSSDI for purpose of abbreviation hereinafter.

1.2 The registered office of the RSSDI shall be at New Delhi or any other place as decided by General body

1.3 The administrative office of the RSSDI shall be at the place where the Honorary Secretary-General resides.

1.4 The aims and objectives of the RSSDI shall be:

1.4.1 To function as a scientific body encouraging and assisting research as well as all such activities that are likely to benefit people with diabetes mellitus (DM) in India.

1.4.2 To encourage, educate, update and train registered medical practitioners, dietitians, qualified nurses and other appropriately qualified paramedical personnel in the field of diabetes mellitus and expand knowledge on health care delivery through organization of lectures, continuing medical education programs (CME), seminars, discussions, conferences, update sessions, workshops, training camps, correspondence courses and any other method or measure that may be considered suitable from time to time for the purpose at local, regional, national and international levels.

1.4.3 To promote exchange of knowledge and sharing of experience amongst specialists in the field of diabetes as well as any or all such specialty or sub-specialty that may be concerned with research and care of people with diabetes mellitus.

1.4.4 To establish institutions so as to fulfil the goals as elaborated in 1.4.1 to 1.4.3 (vide supra).

1.4.5 To establish reciprocation, exchange programs and collaboration with other scientific agencies, bodies or organizations engaged in similar activities either within India or abroad.

1.4.6 To institute post-graduate studies in DM for medical practitioners in due consultation with the Medical Council of India/National Medical Commission and in accordance with the prevailing statutes, rules and regulations governing all such studies. To collaborate or get associated with recognized Universities or autonomous Institutes for undertaking such courses.

1.4.7 To award prizes, certificates of merit and/or appreciation and other inducements for distinguished service or research publications in the field of DM.

1.4.8 To undertake or conduct such other activities as may be found incidental or conducive to the fulfilment of the aims and objectives of the RSSDI.

1.4.9 To undertake activities in interest of people with diabetes such as awareness camps, advocacy, treatment support or any other activity which will help people with diabetes in the country

1.5 The funds and other properties, movable and immovable, shall be utilized solely towards the promotion of its aims and objectives as set forth in this memorandum of the RSSDI and no portion thereof shall be paid or transferred directly or indirectly by way of dividends, bonus or otherwise by way of profit to its members provided that nothing herein shall prevent the payment of salary, remuneration and other benefits to its employees or other persons in return of any service rendered by them.

1.6 The RSSDI YEAR: shall be as per English calendar i.e., from January 1 to December 31, of every year.

1.7 The RSSDI may be dissolved in the manner provided for in the rules framed here under.

1.8 The affairs of the RSSDI shall be transacted under the rules framed here under.

2.1 MEMBERSHIP

2.1.1 **MEMBER** : The membership of the RSSDI shall be open to any person possessing MBBS and interested in the field of diabetes. All such eligible members will

2.1.1 CONT be given `Life Membership' and the interested person must pay the life membership fees, as decided from time to time. Every such person shall here in after being referred to as `Member'.

The members may be asked to renew their status every three (3) years to be identified as active members.

2.1.2 **ASSOCIATE MEMBER** : Persons who are not medical graduates but are keenly interested in the field of DM may be allowed to become Associate-Life Members. No person shall be allowed to become such Associate-Life Member unless he or she possesses required Post-graduate qualification in the concerned subject viz. Nutrition, Home Sciences, Bio-chemistry, Nursing, Bio-Engineering, Doctoral Degrees (Ph.D) or other relevant degrees related to diabetes or its allied subjects which are to be accepted by the EC. Persons with qualifications in alternate medicine (Ayurveda, Unani, Homeopathy, Naturopathy, Yoga, etc.) will not be allowed to become associate members. All eligible members must pay necessary membership fees as applicable to a member. Associate-Life Member will be entitled to all academic, scientific, and literary benefits offered by the RSSDI, when selected, or offered, and may participate in all such activities and to all, that a member is entitled to except that he or she will have no right to vote in the State and National Elections or General Body, nor get elected to the Executive Committee at State or National level. Every such person shall here in after being referred to as `Associate Member'.

2.1.3 **A `Member' or `Associate Member' shall cease to be so of the RSSDI,** :

i. If by a letter addressed to the Honorary Secretary-General of the RSSDI a member resigns his membership.

ii. If a member is expelled by the EC consequent to activities detrimental to the interests of the RSSDI.

iii. On the demise of the member.

2.1.4 **Privileges of a member** :

i. Shall be entitled to access the Journals of the RSSDI free of cost. Other publications of the RSSDI shall be charged such rates as the Executive Committee (EC) may fix from time to time.

ii. Shall have the privilege to attend and take part in all meetings, lectures, CME and all such programs and annual meetings on due registration for the same.

iii. Shall enjoy all other privileges, facilities and advantages offered by the RSSDI from time to time. For privileges of an Associate Member see 2.1.2 as above.

2.1.5 **CORPORATE MEMBERS :** This membership shall be open to pharmaceutical houses, institutions or any other organizations interested in the objectives of the RSSDI. The monetary contribution for becoming a corporate member shall be decided by the General Body (GB) from time to time, and the said contribution must be credited to the RSSDI account. The tenure of corporate membership will be for 1(one) year with minimum contribution of Rs.10 lakhs which can be revised periodically.

2.1.5 (CONT.) All such Corporate Members shall be offered similar privileges during the Annual conference of the RSSDI. Any such member shall have the privilege to make financial grants for any activity of the RSSDI subject to the approval by the EC. The organizer of such activity of the RSSDI will acknowledge receipt of the said financial grant made by the concerned corporate member and/or other pharmaceutical firms/organizations.

2.2 FELLOWSHIP

2.2.1 **RSSDI FELLOWSHIP (FRSSDI) :** The EC may admit any academically outstanding member as Honorary Fellow. In any year not more than Twenty-Five (25) members shall be admitted as such. Eligible members can apply online along with relevant application fees. The Credentials Committee constituted for the purpose (see infra) shall scrutinize the names of such persons and recommend to the EC for approval. For applying for FRSSDI the individual should have completed Ten (10) years of membership as on the date of application and fulfil eligibility as defined.

2.3 PATRONS

Members of eminence with unflinching support and services to the RSSDI for long years have been designated as 'Patrons'. The EC may nominate further members, who have given unflinching support and services to RSSDI, as 'Patrons"

2.3 (CONT.) Provided that no member shall be nominated to be a Patron unless he has been a member of the RSSDI for a period of at least thirty years.

Provided further that there shall not be more than Twenty (20) members designated as 'Patrons" at any given point of time. It is also hereby suggested Patrons to retire at the age of Eighty (80) years, or after completing 10 years as patron (whichever is earlier) or in event they desire earlier for any other reason. It is recommended that not more than 2 can be inducted in one RSSDI year, however the EC can nominate more as per its discretion not exceeding the maximum limit of twelve Patrons at any given time. Retired Patrons will be known as Emeritus Patrons

For State EC there shall not be more three (3) members who can be designated as Patrons at any given point of time. It is hereby suggested that not more than one Patron can be inducted in one RSSDI year. No member shall be nominated to be a Patron unless he has been a member of the RSSDI for a period of at least thirty years. It is also hereby suggested Patron retire at the age of Eighty (80) years or in event they desire earlier for any other reason.

2.4 GENERAL BODY (GB)

The GB of the RSSDI shall constitute of all Members and shall be the supreme authority to take any decision in the matters relating to any affair of the RSSDI. It shall exercise its power through the EC and its office bearers.

2.4.1 **POWERS OF THE GENERAL BODY (GB) :** There shall be an annual general body meeting (AGBM) at the time of annual conference of the RSSDI generally in October/November. The Honorary Secretary-General shall send notice three weeks in advance. He shall specify the time, date, venue, and agenda of the meeting to all eligible members. Minimum fifteen percent of the total membership shall form the quorum. All members attending the meeting should mark their presence manually or digitally, as available prior to any meeting and identity of individual member should be verified, for participating in the GB. Only active RSSDI members can attend the GB. In the absence of quorum, the President shall adjourn the GB and recall the meeting after 10 minutes and business is carried on with the existing members at the same place and same day. In the absence of President, the Vice-President shall preside the meeting over the GB. The Honorary Secretary-General shall place his report before the GB. The Honorary Treasurer shall place the accounts duly audited and signed by an authorized Chartered Accountant of the RSSDI, as well as the budget proposal for the ensuing year.

2.4.2 **EXTRA ORDINARY GENERAL BODY MEETING :** An extra ordinary General Body Meeting may be called by the Honorary Secretary-General in consultation with the President or if one-third of the total number of members request for such a meeting through a written request to Honorary Secretary-General and on a specific agenda.

2.4.2 (CONT.) One week notice is to be given to the members and only the agenda mentioned in the notice shall be discussed in the extra ordinary GB meeting. All extra ordinary GB meetings will preferably to be conducted online.

2.4.3 **AMENDMENT OF THE CONSTITUTION :** Notification for amendment must be sent by the Honorary Secretary-General eight weeks before the special or Annual GB meeting, and the Secretary-General shall circulate the suggested amendments to the members three weeks before the annual or special GB meeting. No amendment shall be adopted unless two thirds of the members present at the said GB approve the same. Amendment if any shall come into force immediately after the special or AGBM is over.

2.5 EXECUTIVE COMMITTEE (EC)

The day-to-day management of the affairs of the RSSDI shall rest with the National EC. The National EC is subject to the directives of the GB and cannot take any decision nor act in any way that is not contemplated in this memorandum of the RSSDI and rules.

2.5 The Central EC shall constitute of the following:

President-Elect	One
President	One
Immediate Past-President	One
Vice-Presidents	Two
Honorary Secretary-General	One
Honorary Joint-Secretary	One
Honorary Treasurer	One
Executive Committee Members (6 zones north/south/east/west/north-east/central), 6 from all India	Twelve
Honorary Editor (Textbook) – attendance on request of EC Honorary Editor (Journal) – attendance on request of EC	One Two
In the event of any death, resignation, or dismissal of any office bearer of ECRules for appointment have been specified, see 2.8	

2.5 The State EC will constitute of the following:

Chair	One
Immediate Past-Chair	One
Chair-Elect	One
Vice-Chair Chapter	One
Secretary Chapter	One
Joint Secretary Chapter	One
Treasurer	One
Governing Council Members	Five

2.5.1 **QUORUM :** Under all usual circumstances a minimum of ten members shall be required to meet the quorum. However, under emergency situations a minimum of 30% members shall make the quorum.

Notwithstanding anything contained in these rules the EC shall have the power to co-opt on its body such persons who in the opinion of the EC are considered useful for promotion of the aims and activities of the RSSDI. The co- opted member to EC shall have no right to vote. The tenure of co-opted members will be for one year

Provided that the number of co-opted members shall not be greater than one third of the total number of EC members excluding office bearers.

2.5.1 (CONT.) One of the co-opted members shall be the Organizing Chair or Organising Secretary of the Annual Conference of RSSDI of that year.

The tenure of co-opted member can only be extended for a total period of 2 tenures of 1 year each after current term of one year. This will be at the discretion of the EC.

2.5.2 **ELECTION OF EXECUTIVE COMMITTEE :**

i. Tenure of the President-Elect shall be one RSSDI year. At the end of the one-year period, the "President-Elect" shall be designated as the "President" for a period of one year. The "President" shall, after a period of one year, be designated as "immediate Past-President" for a period of one year.

ii. Tenure of the two Vice-Presidents, the Honorary Secretary-General, the Honorary Joint-Secretary, the Honorary Treasurer, Honorary Editors and the Twelve EC members, shall be three RSSDI years in a single term.

iii. The Headquarters of the RSSDI shall be at the place where the Honorary Secretary-General resides.

iv. The President-Elect, the Vice Presidents, Hon. Secretary, Hon. Treasurer and six All India executive committee members shall be proposed, nominated, and elected on an all-India basis."

2.5.2 (CONT.)

v. The remaining six EC members shall be proposed and nominated one from each zone (North, South, East, West, Central and Northeast as per Govt of India geographical demarcation) and elected on all India basis.

vi. Honorary Editors of the RSSDI journals and RSSDI Textbook will be nominated by the EC and the tenure of editors will be same as that of the EC.

vii. Honorary Joint-Secretary shall be nominated by the President in due consultation with the EC.

viii. The President, President-Elect, Immediate Past-President at National level and Chair, Chair-Elect, Immediate Past-Chair at State level, cannot propose any candidate who is contesting for election.

2.5.3 **ELIGIBILITY FOR ELECTIONS :**

FOR CENTRAL EC:

To get elected to the Central EC, one shall be a member of the RSSDI for at least ten years. For the posts of the Vice President, the Honorary Secretary-General, or the Honorary Treasurer, a candidate should have held an elected position in the Central EC for one term (three years). No member shall be eligible to apply for the post of President / President elect, unless such member has served on the Executive Committee for at least two terms (six years) of which one term should be of an executive post of Vice-President, Hon Secretary-General or Hon Treasurer. **No member can hold simultaneous elected post in any capacity in State EC and Central EC.**

2.5.3 (CONT.) All members of Central EC will serve as Ex-Officio members of the State EC they reside in. All members who apply in Central EC should have completed one term in their State EC necessarily.

All applying members should have participated in diabetes related activities in the area of public awareness, education, research, or leadership role, proof of which needs to be provided. The decision to accept a nomination of a contestant will be decided by the nomination committee as mentioned below. The decision of the nominating committee will be binding and final. The nominating committee will scrutinize all applications without any bias. No EC member shall serve on the Executive committee for more than three terms (which may be less than 9 years) or nine years. An EC member shall remain eligible for the post of President-Elect even after completion of 3 terms (which may be less than 9 years) or nine years. Once someone has served as President-Elect/President/Past-President, he or she cannot apply for any executive post again in centre or state.

FOR STATE EC:
All the rules as given for Central EC will be applicable, except he/she should be member of RSSDI for at least five years,

2.5.4 **POWERS OF THE EXECUTIVE COMMITTEE :** The management of the RSSDI shall be vested in the office bearers and members of EC.

2.5.4 (CONT.)

The Honorary Secretary-General arranges for the meeting of the EC with the permission of the President. There shall be at least three meetings in a year. Two during the annual scientific meeting. The first meeting is of the outgoing EC, and the second meeting shall be of the incoming. There shall be a third meeting anytime and at a place convenient to all within the year. There shall be at least four weeks' notice for this meeting.

Any EC member requiring travel assistance shall be entitled to airfare to-and-fro by economy class for attending the third meeting (and any other emergency meeting).
Meeting of the EC, conducted during meetings, conferences or activities organized by pharmaceutical firms or organizations engaged in profitable business with regards to health care products, should be totally independent and discrete.

The Honorary Secretary-General shall convene a special meeting of the EC upon a requisition in writing signed by not less than five members of the EC on a specific agenda. If the meeting cannot be arranged physically the Honorary Secretary-General shall organize a virtual meeting.

Any emergency decision to be undertaken may be done so by the Honorary Secretary-General in due consultation with other EC members through email.

2.5.4 (CONT.)

Without prejudice to the general powers hereby conferred, the EC shall have the following powers.

i. To acquire by purchase, lease or otherwise, or sell, for the RSSDI, any property, rights, or privileges, which the RSSDI is authorized to acquire at such price and generally on such terms and conditions as they may be fit for the purpose.

ii. To enter into all such negotiations, contracts and executes in relation to Academic, Intellectual Property, Physical Properties, Rights and Privileges for the purposes of the RSSDI.

iii. To borrow or secure the payment of any sum or sums of money for the purposes of the RSSDI.

iv. To institute, conduct, defend, compound or abandon any legal proceedings by or against the RSSDI or otherwise concerning the affairs of the RSSDI and to compound and all time for payment or satisfaction of any debts due and of any claims or demands by or against the RSSDI.

v. To refer claims or demands by or against the RSSDI to arbitration and observe and perform the award.

vi. To make and give receipts, releases and other discharges for money and all and any other materials, articles and things that may be relevant for the RSSDI.

vii. To incur all necessary expenses for the maintenance and carrying out of the objects and intentions of these rules and memorandum of the RSSDI.

2.5.4 (CONT.)

viii. To appoint and at their discretion remove or suspend such managers, clerks, agents and attendants for permanent, temporary or special services as they may from time to time think fit, and to determine their powers and duties and fix their salaries or emoluments and to require security in such instances and to such amount as they may think fit.

ix. To constitute Scientific Committee, Credentials Committee, Awards Committee, Disciplinary Committee, Fund raising Committee, Election Committee, Editorial Committee and any other committee and task force that may be deemed necessary from time to time from amongst the RSSDI members. The chairperson of any such committee shall be a member of the EC. The Honorary Secretary-General shall be the Secretary of all the committees. Such Committee may co-opt any member considered necessary for its activity from the EC, GB or both. The deliberations and recommendations of such committees shall be communicated through the Honorary Secretary-General to the EC for approval, action or implementation. President shall normally preside over all such committees. No person shall be made a member to any such committee where he is supposed to be an applicant or beneficiary except Scientific and Editorial Committee. These committees shall function for only one RSSDI year.

2.5.4 (CONT.)

The Chair of the Scientific Committee will be the President-Elect of RSSDI and shall be responsible for preparing the academic agenda for the year including the annual scientific meeting of the corresponding year. Honorary Editors shall be ex-officio member to the Scientific Committee.

The Executive Committee shall have the power to nominate an Honorary Editor of the Textbook Committee for one edition of the textbook. Provided that the Executive Committee shall have the power to revoke such nomination at any time if the progress of work on the textbook is not satisfactory or the textbook has not been published within the deadline prescribed by the Executive Committee.

x. To revoke any of the above and/or continue the same.

xi. The responsibility for property movable or immovable belonging to the RSSDI shall vest in the EC.

xii. No sale, exchange, mortgage leases or other transfer of immovable property belonging to the RSSDI shall be valid unless at least the President or one of the Vice Presidents and the Honorary Secretary-General shall execute the document of transfer.

2.6 ELECTION PROCEDURE FOR CENTRAL AND STATE EC

Elections to Central and State EC will be conducted through E-Voting.

All States will go to simultaneous elections at end of term during first quarter of the year and Central EC will go to voting in the third quarter of the year as per dates mentioned herein. The elections to Chair-Elect for State EC and President-Elect for Central EC will be held in first quarter and third quarter respectively every year. The Honorary Secretary-General shall adhere to the following calendar of events with regard to election procedure. The voting for the State and Central elections will be conducted online as per accepted procedure, by Central EC Hon. Secretary-General, under monitoring of Election Committee.

Election committee - will be constituted by President-Elect, President, Immediate Past-President. The Immediate Past-President will be Chair of Election Committee.

The notice for State elections and Central Elections should be sent four weeks ahead of election procedure.

2.6 (CONT.)

FOR STATE EC:

1st January to 15th January, invite nominations from among the members on the online nomination platform. All individual nomination should be accompanied by the Biodata of the applicant, nomination duly proposed and seconded by valid RSSDI member and applicant willingness to contest and serve on EC.

Validation by Proposer and Seconder will be sole responsibility of contestant. Failure to complete due nomination process by January 15th midnight will amount to disqualification of contestant. No nomination will be proposed or seconded by Chair, Chair-Elect, Immediate Past-Chair.

16th January to 31st January, scrutiny of all applications by nomination committee and submission of final list of accepted candidates by the committee

By February 7th, any withdrawals should be done online

By February 8th Final Contestants list will be displayed on RSSDI National website

By February 28th, the E-Voting Platform as appointed, will send voting procedure communications to all eligible members of RSSDI.

2.6 (CONT.)

From March 1st to March 8th - E-Voting will be conducted

Results to be announced as soon as received by election committee

All Newly Elected State EC's to be installed before 31st March and the new EC will function from 1st April.

For Central EC:

1st July to July 15th, invite nominations from among the members on the online nomination platform. All individual nomination should be accompanied by the Biodata of the applicant, nomination duly proposed and seconded by valid RSSDI member and applicant's willingness to contest and serve on EC. Validation by Proposer and Seconder will be sole responsibility of contestant. Failure to complete due nomination process by July 15th midnight will amount to disqualification of contestant. No nomination will be proposed or seconded by President-Elect, President or Immediate Past-President.

From 16th July to July 31st finish scrutiny of applications by nomination committee and submission of final list of accepted candidates by the committee.

By August 7th, any withdrawals should be done online

2.6 (CONT.)

By August 8th Final Contestants list will be displayed on RSSDI National website

By August 31st, the appointed E-Voting Platform will send voting procedure communications to all eligible members of RSSDI.

From September 1st to September 8th E-Voting will be conducted by the appointed E-Voting platform online.

Results to be announced as soon as received by election committee

Newly Elected Central EC is to be installed in AGBM of Annual National RSSDI Meeting and will function from 1st January

2.6 (CONT.) Summary :

Date	State Event	Date	National Event
Jan 01-15	Invite Nominations for State EC	July01-15	Invite Nominations for Central EC
Jan 16-31	Scrutiny by Nomination Committee	July 16-31	Scrutiny by Nomination Committee
Feb 01-07	Withdrawal of Nomination	Aug 01-07	Withdrawal of Nomination
Feb 08	Announcement of Final List on National website	Aug 08	Announcement of Final List on National website
Feb 09-28	E-Voting Platform to send Login Credentials to members	Aug 09-31	E-Voting Platform to send Login Credentials to members
Mar 01-08	E-Voting	Sept 01-08	E-Voting
Announcement of results as soon as received			

2.6 (CONT.) Similar timelines will be followed for elections for President Elect and Chair-Elect every year.

The National President and the Secretary-General can change the above dates if necessary for logistic reasons. All electoral process has to be completed by March 31st for States and New Committees/Chair-Elect should be functional by 1st April and
For Centre the electoral process should be completed by December 31st and New Committee /President-Elect be functional from 1st January.

It is the responsibility of all members to update personal information (email, cell phone number) in the membership database of the RSSDI. It will not be the responsibility of the EC or Secretariat in event a member is unable to participate in the elections due to wrong or missing information available in the RSSDI database.

Nomination Process – Nomination must be made online stating the post for which nomination is being filed. Nomination should be proposed by one valid member and seconded by another valid member and duly authenticated by both on the online platform. Nomination should also be authenticated by the candidate confirming his willingness to contest the election and serve on the RSSDI Executive if elected. Any member of RSSDI can propose only one candidate for anyone/one post and similarly can second only one member for anyone/one post.

2.6 (CONT.)

If the proposing/seconding member proposes/seconds more than one candidate for the same post, the nomination of all candidates will get cancelled. One candidate can file nomination for only Two posts. In case a candidate files nomination, for two posts, he or she must withdraw from one post before the nomination withdrawal date or else all his/her nominations will be considered as invalid. Contesting candidates cannot nominate or second any candidate. The President, President Elect and Immediate Past-President and State Chair-Elect, Chair or Immediate Past-Chair cannot Propose or Second any nomination.

If any dispute arises at nomination, then the decision of arbitration committee will be final as appointed by President, RSSDI.

Candidates contesting in elections can send only communications to RSSDI members mentioning the post they are contesting by text message. All communications from contestants must stop once E-Voting commences. Any attempt to influence or canvass after E-Voting commences will be considered as violation of election code of conduct and amount to disqualification. Any candidate, sending biodata, indulging in any other form of canvassing which is not approved by election committee directly to members (voters) or collecting ballot papers, collecting voting credentials from members, indulge in groupism to influence voting, involve third parties in any manner or uses

2.6 (CONT.) derogatory language against other contestants will be considered as violation of Election ethics leading to disqualification proceedings. If any candidate or member is found indulging in the same, he or she shall be debarred from the election and shall be debarred from contesting elections for next six consecutive years. The decision of the election committee will be final and binding. Anybody raising complaints against a contestant must provide valid proof of such an act of Violation of Election Ethics, for consideration by Election committee. All objections must be submitted by written communication. No verbal communication will be accepted.

All rules for elections as outlined for Central body will be same for the State body elections

2.7.1 **ELECTION COMMITTEE :** The Election Committee shall be composed of the President Elect, President, and Immediate Past President.
The Immediate Past President will be Chair of Election Committee.

2.7.2 **NOMINATION COMMITTEE :**
For Central EC - The Nomination committee will consist of President, President Elect, Immediate Past President, and 2 past presidents.
For State EC- The nomination committee for State EC will consist of State Chair, Chair-Elect, One Past-Chair, One Vice-President from Central EC not belonging to that State, One Member of Central EC not belonging to that State.

2.7.3 **ARBITRATION COMMITTEE :** Two Patrons and Three Past-Presidents shall form the team of arbitrators. In the absence or refusal of a Patron, any Past President may be nominated as an arbitrator.

2.8 VACANCY ARISING OUT OF UNCONTESTING OR DEATH OR RESIGNATION

If there are no eligible candidates which may arise in new chapters which cannot meet the criteria or failure to get application for Chair-Elect or in event a EC post falls vacant.

a. For the post of Chair-Elect : an executive post bearer viz. Vice-Chair, Secretary or Treasurer can stand for Chair-Elect from existing EC. If no one from the said executive posts accepts the position of Chair Elect, then a Governing Council member can be elected. On election to Chair Elect, they will relinquish their current post which then will be filled up by an existing elected Governing Council Member. The post of Governing Council member which falls vacant, will then be filled up by the Secretary inviting nominations from eligible state members to fill the vacant position. All such changes must be validated by the EC and the General body.

b. For any other Executive post of Vice-Chair, Secretary or Treasurer, other than Chair-Elect which falls vacant due to death or resignation of the EC member, an appointment to the vacant post can be made from the existing EC and vacant position arising thereof can be filled up by

2.8 (CONT.)

the Secretary inviting nominations from eligible state members. This appointment must be validated by EC and General Body.

c. For any post of Governing Council member that falls vacant, the same can be filled up by the Secretary inviting nominations from eligible members from the state for rest of the term. Such appointments must be validated by EC and General Body.

d. For all such posts to where appointments are made during the tenure of the existing EC, the tenure of the post will be as per the existing tenure of the Executive committee. There will be no extra tenure given for the newly appointed post.

e. In newly formed chapters, the first EC can be constituted by call for nominations for all posts. Subsequent ECs can be constituted as per rules mentioned above. All elected posts must be validated by the General Body.

f. Nobody will be allowed to be elected through proxy or in absentia.

For National Executive Committee

g. In event there is no applicant for President-Elect, then an Executive Post member viz Vice-President, Secretary-General, Treasurer can stand for President-Elect. Position of the Executive post bearer that falls vacant needs to be filled up by existing EC member. The post of vacant EC

2.8 (CONT.)

member that falls vacant needs to be filled up by election to that post by inviting nominations. Such changes need to be validated by EC and General body.

h. In event of death or resignation of any executive post office bearer viz Vice President, Secretary-General, Treasurer, a member of the EC can be selected for the said vacant post. The appointment must be validated by EC and General body.

i. In event of death or resignation of any other EC member, the Secretary General will invite nominations from eligible members. The appointment needs to validated by EC and General body

j. For all such posts to where appointments are made during the tenure of the existing EC, the tenure of the post will be as per the existing tenure of the Executive committee. There will be no extra tenure given for the newly appointed post.

Exceptional intervention by the National EC

In exceptional circumstances, and where the prescribed procedures have failed or are insufficient to address the situation, the National EC may exercise the following powers:

(i) **Filling of vacancies:** On a written request of state EC along with minutes of the meeting, national EC can grant exemptions for filling up vacancies.

2.8 (CONT.)

(ii) **Constitution of a new State EC:** Nominate suitable members to constitute an interim EC. Such an interim EC shall function until a duly constituted EC can be established in accordance with this Constitution.

(iii) **Reconstitution of a State EC:** Reconstitute the whole or any part of a State EC where there is persistent or material non-compliance with mandatory statutory, regulatory or constitutional requirements applicable to RSSDI or its State Chapters, and such non-compliance remains unremedied.

All actions taken under this subclause shall be supported by a reasoned resolution and documented in the minutes of the National EC. The action and the reasons for it shall be communicated to the concerned State EC and placed before the next State AGBM, wherever applicable. Any appointment or reconstitution shall be limited to what is necessary to address the circumstances and shall be followed by the steps required to restore a duly constituted State EC in accordance with this Constitution.

2.9 ELECTION DISPUTES

Aggrieved candidates or parties may approach the EC and ask for arbitration. Two Patrons and Three Past-Presidents shall form the team of arbitrators. In the absence or refusal of a Patron, any Past-President may be nominated as an arbitrator. Their decision is final and binding on both the parties. The Society shall not bear any expenses incurred by the aggrieved parties or candidates.

2.9 (CONT.) Any complaint submitted against fellow contestant or election committee or election procedure or against President or Secretariat or Executive Committee or Election Committee, the complainant will need to provide valid proof of violation of electoral rules for consideration. No complaint will be accepted if based only on assumptions or verbal communications. It is for the arbitration committee to decide whether any complaint needs attention or can be dismissed Suo Moto. It is not mandatory for the Arbitration committee to call the complainant for discussion or explanation. The arbitration committee can take a decision based on evidence submitted by both parties. The decision of the Arbitration Committee is final and binding.

3.0 DUTIES AND RESPONSIBILITIES OF OFFICE BEARERS

3.0.1 **DUTIES OF PRESIDENT :** He or she shall preside and conduct all the meetings. Shall interpret and uphold the constitution of the RSSDI. He/she shall be a de facto member of any committee that is constituted by the EC.

3.0.2 **DUTIES OF IMMEDIATE PAST-PRESIDENT :** He or She shall chair of Research Committee, Election Committee and Chair of Certification Course or any similar courses. Immediate Past-President/one of the Vice-Presidents may be nominated by the President to chair the Credentials Committee or any other newly constituted committee if needed.

3.0.3 **DUTIES OF PRESIDENT-ELECT/VICE-PRESIDENT** : According to seniority shall preside in the absence of the President and conduct the proceedings. President-Elect will serve the responsibility of Scientific Chair for the annual scientific meeting to be held during his tenure.
The President-Elect / Vice-President may be nominated by the President to chair the Credentials Committee, or any other newly constituted Committee as needed.

3.0.4 **DUTIES OF HONORARY SECRETARY-GENERAL :** Overall in charge of the office of the RSSDI. He is the Chief Executive. He can draw the money for day-to-day expenses in running the office. He is responsible for all correspondence, preparing reports, maintaining minutes of the meeting, sending notices of the meetings, conduct elections and implement policy matters of the RSSDI. He shall assist the President in conducting all meetings. He shall also accept applications for membership, grants etc. and put up the same for the approval of concerned committee. He shall be a de facto member of any committee that is constituted by the EC.

3.0.5 **DUTIES OF HONORARY JOINT-SECRETARY :** Shall assist and carry out the duties entrusted to him by the Honorary Secretary-General of EC and discharge all responsibilities in the absence of the Honorary Secretary-General.

3.0.6 **DUTIES OF HONORARY TREASURER** : Maintain the accounts of the RSSDI and present the account to the EC meeting and then the AGBM. Shall prepare the budget of the forthcoming year and present before the GB during the Annual Conference.

The Honorary Treasurer shall get the accounts audited by a Chartered Accountant, file Income Tax return on behalf of the RSSDI and present the same before the EC as well as GB for approval.

It is the duty of state treasurer to submit interim accounts to Central treasurer and accountant every 3 months. All finalized yearly accounts need to be submitted by July end necessarily.

3.0.7 **DUTIES OF THE HONORARY EDITOR :** Shall be responsible for collection of scientific articles and their necessary scrutiny, incorporation of news and all facts relevant to the functions and activities of the RSSDI in the Journal vide clause 4.2. Shall be responsible for periodic publication of the Journal. May open and operate a separate account in a Nationalized Bank for the purpose of the Journal, the audited account of which shall be presented as detailed below. Shall be responsible to the EC and Editorial Committee.

3.1 BANK ACCOUNT

3.1 Bank accounts shall be operated by two of the three Office bearers namely Honorary Treasurer, Honorary Secretary-General and President where the Honorary Treasurer has to be the mandatory operator of all such accounts. In case of the Journal, it shall be Honorary Editor, Honorary Secretary-General of EC and one member of the Editorial Committee.

Except for imprest amount all the finances should be kept in Fixed Deposit and/or savings accounts in Nationalized Banks or Nationalized Financial Institutions viz. UTI as may be deemed fit from time to time.

All State Chapters and Central body will have accounts preferably in same bank to facilitate operations.

3.2 FINANCIAL YEAR

Shall be as per the national fiscal year i.e., April 1 to March 31 of the following year.

4.1 ANNUAL SCIENTIFIC MEETING

The President and the EC installed in the current AGBM shall organize the next annual scientific meeting a year later. Alternatively, the EC may favorably respond to any invitation for organizing the annual scientific meeting by any chapter of the RSSDI. EC will nominate 2-3 members to oversee the arrangements and execution of the annual

4.1 (CONT.)

scientific meeting. The annual scientific meeting and all scientific activities of the RSSDI shall be planned and executed by the EC through the Chair of the Scientific Committee and the Scientific Committee appointed by the EC for this purpose. The President, and the EC members shall oversee the meeting, and the local organizing committee / committees shall be responsible for all organizational work of the annual scientific meeting and other meetings and will work in full co-operation with the Scientific Committee. The organizer and the local organizing committee are obliged to submit the accounts to the RSSDI within 4 months after conclusion of meeting and ensure that at least 20% of the total sponsorship amount collected is saved and credited to the account of the RSSDI.

The Scientific Chair will submit the scientific program early to facilitate all logistic arrangements for the meeting and allow adequate time for communication to all faculty.

RSSDI can partner for academic meetings with Registered National Academic bodies, provided RSSDI is a primary partner or equal partner in the meeting. RSSDI will not endorse industry meetings as partner. Meetings by RSSDI can be done by academic grant from industry.

4.2 JOURNAL

The EC shall nominate one of the members with at least ten years of membership as Honorary Editor to publish the Journal. The tenure of the Honorary Editor shall be three years subject to the limitation that no person may serve more than two terms as Honorary Editor.

Publication of the Journal shall be financially viable and needs to be self-sustained. The Honorary Editor shall present the past year's accounts and the budget for the ensuing year in the AGBM. The EC shall form the editorial committee. The President and the Honorary Secretary-General shall be the ex-officio members of the editorial committee. The Journal shall be titled as `International Journal for Diabetes in Developing Countries' and abbreviated as `IJDDC' from hence onwards for all purposes.

The EC can sanction to introduce any new journal as deemed necessary provided rules as mentioned above are followed.

5.0 INTERNATIONAL COMMITTEE

There shall be an International Committee composed of the President, who shall be the Chairperson of the International Committee, and the President-Elect, the Past-President and the Honorary Secretary-General who shall all be Members of the International Committee.

6.1 DISCIPLINE

Any member of the RSSDI may be disciplined or expelled for an undesirable conduct, by the discipline committee duly approved by the EC by two third majority.

6.2 LITIGATION

The Society may sue or be sued in the name of the President within the jurisdiction of an appropriate court in the place from where the administrative office of the RSSDI is functioning at that time.

6.3 DISSOLUTION OF THE SOCIETY/CHAPTER OF THE SOCIETY

The proposal for dissolution shall be considered only in the AGBM. The notice of the proposal should be given in writing to all the members four weeks before the date of AGBM. Seventy five percent votes of the total membership shall be required for the resolution of dissolution of the society to be passed. For dissolution of any chapter of the society, EC will have the power to dissolve any chapter and get the same ratified at the subsequent AGBM. The Society shall not be dissolved even if five per cent of the member's dissent. In the event of dissolution, the assets of the Society shall by resolution of the AGM be transferred to one or more organizations having objectives similar to the RSSDI.

6.4 CONSTITUTION OF RSSDI CHAPTERS

Constitution of the chapters will be same as that of the RSSDI, and the amendments made in RSSDI constitution from time to time will also be applicable to all the chapters of RSSDI. Further Central RSSDI EC will have the power to make amendments in the state chapter constitution from time to time as deemed necessary.